**Title**:

Community Nurse

**Responsible to**:

Wellness Team Leader

**Relationships:**

* Wellness Team
* Primary Care Services utilised by Whangaroa residents
* All Whangaroa Health Services Trust (WHST) staff
* Whangaroa community organisations and individual
* Te Whatu Ora

**Primary Function of Position:**

1. Provide continuity of care including clinical assessments and support for whanau and individuals in Whangaroa rohe with long term conditions.
2. Support whanau to achieve oranga.

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| **Key Result Area** | **Expectation** | **Outcome** |
| Provide comprehensive wellness assessments and appropriate care to eligible whanau referred to service | Apply Te Whare tapa Wha or other appropriate model of care to support whanau well-being to reduce inequities.  Provide care, information, and facilitate access to appropriate services for whanau living with long term conditions.  Ensure initial assessment and follow up care is delivered in a timely and professional manner.  Support whanau to sustainably self-manage their conditions and maintain wellness and independence. | Whanau will receive appropriate accessible, and timely nursing care |
| Work in collaboration with the wellness team, primary care providers and other primary health care providers to ensure whanau receive appropriate support | Ensure whanau are at the centre of all assessment, support and planned care.  Promote an integrated approach to service delivery with all service providers.  Work collaboratively with colleagues in planning care which meets whanau needs/aspirations.  Participate positively in any case reviews, quality assurance activities or planned projects that improve the performance of the wellness team.  Advise wellness team leader of any complexities or risks which require additional resource or support | Whanau will receive seamless high-quality support. |
| Personal/professional development | Remain current with clinical practice, ensuring best practice standards are always maintained.  Maintain a focus on reducing inequities in health outcomes.  Promote the values of whakawhanaungatanga, honesty, integrity, respect and empathy, ensuring appropriate access and engagement with services.  Act in a professional and respectful manner to all WHST staff and stakeholders  Work with Team Leader to ensure annual training needs are planned, undertaken and agreed goals achieved. | Professional cohesive wellness team focused on delivered high-quality service and reducing inequities in health outcomes. |
| Work collaboratively with key stakeholders and service providers within Whangaroa and wider area as appropriate | |  | | --- | | Act always to promote and facilitate positive working relationships with all external individuals and/or organisations | | Whanau will have seamless access to a wide range of services and providers. |
| Promote whanau and individual’s rights | |  | | --- | | Ensure care is delivered compliant with the Code of Health and Disability  Provide advocacy as appropriate to whanau receiving service.  Ensure whanau are linked to appropriate support services | | All care planned and delivered will be in partnership with whanau |
| Adhere to the policies, procedures, guidelines and practice manuals of WHST | All policies and procedures are followed.  Contribute to ongoing quality improvement processes as appropriate | Whanau receive a high-quality service.  WHST maintains quality standards as required by the Ministry of Health for certification and any other quality accreditation. |
| Maintain accurate records and documentation of whanau visits and support services | |  | | --- | | Ensure all documentation meets legal and organisational requirements.  Ensure all information pertaining to whanau in your care is kept and maintained as per legal requirements | | Accurate records are maintained in a secure manner. |
| Reports are provided in a timely manner. | Prepare the range of reports required within the specified formats and time frames. | Information collated to assess and plan services |
| From time to time, the Registered Nurse Outreach may be asked to perform duties outside those stated in this document, in order to maintain the smooth and efficient operation of Whangaroa Health Services. | | |

**This is a living document and, as such, is subject to change at any time with consultation between the employee and employer.**

**The employer and employee must sign this document to demonstrate that both parties have read and understood the responsibilities associated with this job.**

**SIGNATURES:**

**Employer: ……………………………………. Date: …………………………**

**Title: ……………………………………………**

**Employee: ……………………………………. Date: …………………………**

**Ideal Person Specification**

**Essential Requirements:**

* Bachelor of Nursing or equivalent
* Current NZ practising certificate
* Current CPR certification
* A current full driver’s licence

**Skills, knowledge and experience:**

* Utilisation of nursing best practice skills and knowledge in relation to management of Long-term conditions.
* Experience of Māori models of care, e.g., Te Whare Tapa Wha, Te Pae Mahutonga
* Comfortable working within Te Ao Māori
* Reflective practice
* Strong links, contacts and relationship within the community and across the professional sphere.
* Strong communication and listening skills.
* Problem-solving skills
* Ability to work autonomously and within a team.
* Understanding of Te Tiriti o Waitangi
* Te Reo Māori is an advantage.

**Personal Attributes:**

* Positively “ethics” driven.
* Well organised
* Enthusiasm for accuracy and timeliness
* Positive congenial attitude
* Natural leader
* Risk assessor
* High level of personal honesty, integrity and accountability
* Open and transparent
* Self-Motivated

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