

# Support your community each pay day



## Who are we?

Whangaroa Health Services is a charitable trust that has been providing health and wellbeing services to our community for over 25 years. We are now proud to provide a rest home, fitness centre, community garden, youth programmes, and wellness outreach team.



## What is Payroll Giving?

Payroll giving is a voluntary scheme where you can donate to your chosen organisation directly from your pay, and receive immediate tax credits.

All you need to do, is fill out the form on the back, pass it on to your employer and they'll do the rest\*. Any amount you give will be hugely appreciated and thoughtfully used.

## Where your money goes:

- Kauri Lodge Rest Home
- Free Wellness Centre
- Wellbeing Initiatives
- Food Workshops
- Local Markets
- Elderly Support
- Youth Programmes
- Community Garden
- Oral Health Promotion



Please note that most employers are happy to facilitate this scheme, however please respect those who choose not to opt into payroll giving.

# Support your community each pay day



## Payroll Giving Authority Form

Name: \_\_\_\_\_

Employer's Company Name: \_\_\_\_\_

Employee Number (if applicable): \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

I hereby authorise (company name) \_\_\_\_\_

to deduct a sum of: **\$5 \$10 \$20 \$30 \$50 \$100** or other \$ \_\_\_\_\_

from my pay every: **week fortnight month** (please circle)

and credit the Whangaroa Health Services Trust.

This authority will take effect from \_\_\_\_\_

and will continue until withdrawn by me in writing.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## For Employer Use:

Whangaroa Health Services has charity status by Inland Revenue and is eligible to receive donations through Payroll Giving.

WHST bank account details are as follows:

Name: **Whangaroa Health Services Trust**

Bank account: **12-3091-0127608-00**

Charity Number: **CC31930**

For more info go to [www.ird.govt.nz](http://www.ird.govt.nz)

### As an employer you are responsible for:

- deducting the requested donation amount from your employee's salary or wage
- calculating the correct tax credits for each payroll donation made
- recording the tax credits for payroll donations on your IR348
- keeping records of all tax credits for payroll donations, donation amounts, donee organisations and payment dates
- passing the donation on to the chosen donee organisations within the specified timeframe
- advising the donee organisations that the donations are made through payroll giving.